

KENT CAREER TECH CENTER

DRIVING PERMIT REQUEST FORM

NOTE: Incomplete applications will be returned. Please print or type the following information:

Student: _____ High School: _____

KCTC Instructor: _____ Session Attending: _____

Make & Model of Vehicle: _____ Color: _____ Year: _____

Driver's License Number: _____ Plate Number: _____

Reason you **must** drive to KCTC Campus: _____

- Driving to KCTC is a privilege. Careless or reckless driving, excessive tardiness, or refusal to follow traffic rules on campus may result in the loss of parking privileges and or disciplinary action.
- The first driving permit sticker is free. The replacement cost for a second vehicle sticker is \$5.00
- KCTC will not be responsible for any vandalism to vehicles, or for lost or stolen items.
- Violators will be dealt with under the Student Code of Conduct and/or could have their vehicles ticketed or towed.

REQUIRED SIGNATURES

I give permission for the above student to Drive to KCTC on a daily basis.

Parent/Guardian signature: _____ Date: _____

Parent Phone: _____

Home School Principal or Designee signature: _____

Phone # _____ Position: _____ Date: _____

NOTE: Fraudulent signature(s) will result in denial of a permit for the entire school year.

OFFICIAL USE ONLY

Date Received: _____ Approved _____ Denied _____ Date: _____

Permit # Assigned: _____ Paid \$5.00 for second permit.

If denied, reason: _____

Kent Intermediate School District is an equal opportunity institution. Kent ISD does not discriminate on the basis of race, creed, color, national origin, age, sex or physical/mental disability in its educational programming, enrollment, employment or contracting. The Coordinator for Title IX, Section 504, the Age Discrimination Act and Title II is: Coni Sullivan, Kent Intermediate School District, 2930 Knapp N.E. Grand Rapids, MI 49525 (616)364-1333.

(7/13/2021)

KCTC DRIVING SAFETY

KCTC takes parking and driving violations very seriously. **No one has the right to endanger the lives of others on or in the vicinity of our campus.** All state and municipal driving laws and regulations apply on school property.

The following sequence of events will be implemented when students do not comply with KCTC parking or driving rules:

First Violation:

- Driving privileges may be immediately suspended.
- Parents will be notified.
- Students will be required to write a plan in the Responsible Thinking Center. The plan will specifically outline how the student intends to drive. The plan will also include an alternative method to driving, such as, walking, riding a bike, riding the bus, or parent drop-off.
- Once the RTC Facilitator approves the plan, the student will take the plan home for parents to sign. After the parents have signed the plan, the student will negotiate the plan with an administrator. If the administrator approves the plan, driving privileges may be resumed.
- If a student continues to drive before the plan is approved, it will count as a Second Violation, and driving privileges will be revoked for 3 months.
- Serious acts of misconduct may result in permanent loss of privileges and/or suspension.

Second Violation:

- Driving privileges will be revoked for a period determined by administration.
- Students must write a plan and have it signed by the RTC Facilitator, parent and administrator. If student continues to drive during this 3-month period, it will count as a third violation and privileges will be permanently revoked.

Third Violation:

- The student will no longer be allowed to drive on campus.
- Parents will be notified.
- If student continues to drive, he/she will be suspended until there is a parent meeting.

By signing this document, I understand and agree to comply with KCTC rules and procedures. I understand any falsifications when completing this document will result in denial of a permit for the entire school year.

Student Name (Printed)

Student Signature

Date